



500 E. Carson Plaza Dr., Suite 127
Carson, California 90746
T. (310) 756.1560
F. (310) 756-1562
www.hpcemployment.org

Opening: *Upbeat Awake Night Caregiver, Adult Residential Facility*

Location: Lynwood, CA

Pay: \$1,733/Month

Hours: TBD

Minimum Requirements: High School diploma or its equivalent; prior experience providing care for adult residential facility residents is desirable; the ability to work and make decisions independently within scope of responsibility and facility policies and procedures; the ability to obtain/receive a Criminal Record Clearance from the US DOJ and FBI prior to presence in the facility; physical examination at start of employment including TB testing that is no older than 6 months; First aid certification; the ability to speak, read, and write the English language; the ability to lift 50 pounds; minimum 18 years of age or older.

Who are we? HPC is one of Southern California's top providers of program management and assistance to disadvantaged people re-entering the workforce. We market positive, punishment-free, motivation-enhancing counseling and advice. Services certified and funded through a wide range of key organizations including the Social Security Administration, the U.S Department of Labor, and the California Department of Corrections. We provide excellent employee opportunities for continued career development and are an equal opportunity employer. Find out more about how the success of our clients is our most important product by going to www.HPCEmployment.org.

The position: The ideal applicant will provide evidence of (1) providing overall care and supervision including but not limited to: assisting in all activities of daily living, laundry services and changing in bedding as needed; (2) facility cleaning when required; (3) assisting in planned activities; (4) completing incident reports and other documents; (5) providing services in compliance with regulatory requirements; (6) communicating with families; (7) conducting basic housekeeping, including but not limited to: dusting all surfaces, vacuuming all carpeted floors, cleaning all bathrooms, wet mopping all hardwood and tile floors; (8) completing other duties as assigned by the administrator and/or supervisor.

To apply: Please submit your resume stating your desired salary and an employment application to the Human Resources Department at resume@hpcemployment.org or fax to (310) 756-1562. An application can be obtained from our website at www.hpcemployment.org. Please call (310) 756-1560 to confirm the fax was received.