
Opening: Cook, Parole Community Transition Project

Location: Riverside, CA **Pay:** TBD **Duration:** April 1, 2010 – March 31, 2013 **Hours:** Full time
Benefits: 401K, Medical, Dental and Vision Insurance

Minimum Requirements: Two (2) years of successful full time employment in a residential facility; Serve-Safe Food Certification; Food Handler Certification, Proof of TB Test clearance, a valid photo ID, proof of citizenship, security check, CPR/First Aid; the ability to travel within LA County; reliable transportation; driver's license; vehicle registration and insurance.

Who are we? HPC is one of Southern California's top providers of program management and assistance to disadvantaged people re-entering the workforce. We market positive, punishment-free, motivation-enhancing counseling and advice. Services certified and funded through a wide range of key organizations including the Social Security Administration, the U.S Department of Labor, and the California Department of Corrections. We provide excellent employee opportunities for continued career development and are an equal opportunity employer. Find out more about how the success of our clients is our most important product by going to www.HPCemployment.org.

The position: The ideal applicant will provide evidence of superior food handling for a large population that includes (1) assisting with purchases and securing proper storage for raw materials and supplies for meal preparation, according to prepared menus and meal plans, (2) helping with the preparation of meals and/or snacks according to the scheduled menu and the American Dietetic Association, (3) following and adhering to safe food handling and sanitation standards according to program requirements and procedures, (4) maintaining a clean, safe work environment in the kitchen and food storage areas at all times, (5) maintaining equipment and kitchen facilities, (6) reporting to the Site Manager for any necessary repairs or equipment needs in a timely manner, (7) advising any safety concerns, (8) delivering meals to ensure that all participants meet their nutritional needs on a daily basis (9) having deliveries of potentially hazardous foods put away within 30 minutes of arrival.

To apply: Request a preliminary application packet from our Human Resource Department. You may contact the Human Resources Dept. at (310) 756-1560. Submit completed applications by fax to (310) 756-1562.