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## Opening: Entry Level Caseworker, Parole-Community Transition Project

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**Location:** Riverside, CA **Pay:** TBD **Duration:** April 1, 2010 – March 31, 2013 **Hours:** Full time

**Benefits:** 401K, Medical, Dental and Vision Insurance

**Minimum Requirements:** High School Diploma or its equivalent and six months experience working with like populations. TB test; CPR/First Aid Certification; driver's license; car; vehicle registration; proof of insurance; valid ID; background check.

**Who are we?** HPC is one of Southern California's top providers of program management and assistance to disadvantaged people re-entering the workforce. We market positive, punishment-free, motivation-enhancing counseling and advice. Services certified and funded through a wide range of key organizations including the Social Security Administration, the U.S Department of Labor, and the California Department of Corrections. We provide excellent employee opportunities for continued career development and are an equal opportunity employer. Find out more about how the success of our clients is our most important product by going to [www.HPCemployment.org](http://www.HPCemployment.org).

**The position:** The ideal applicant will provide evidence of (1) providing face-to-face services to the DRC parolees (2) develop case plans (3) develop and monitor the parolee's progress with their CMP through all phases of the program (4) make appropriate referrals to outside agencies as necessary (5) maintain progress notes in client files (6) keep the AOR apprised of parolee's progress and work in conjunction to develop discharge and aftercare plans.

**To apply:** Request a preliminary application packet from our Human Resource Department. You may contact the Human Resources Dept. at (310) 756-1560. Submit completed applications by fax to (310) 756-1562.