



CERTIFICATIONS



Small Business Administration - 8 (a)
Small Disadvantaged Business - SDB



County of Los Angeles - MBE/WBE and Local SBE Certification - 1750/10382801



California Small Business and Department of General Services – 038878



National Minority Supplier Development Certification - MBE 3560



Supplier Clearinghouse/Public Utilities Commission - WMBE # 5IN00017



Schedule 736 – Temporary Administrative & Professional Staffing Services (TAPS)



Women's Business Enterprise National Council - WBE

HPC offers government and private industry a wide range of unique and diverse employment solutions that may be categorized into three groups: Government Project Management, Support Staffing Services (direct and/or temp to perm placement) and Staff and Management Development.

HPC's mission is to be an alternative resource for government and private industry that may or may not have "existing in-house employment services." Through consistent, predictable professionalism, HPC will ensure our customers employment needs are met at a reasonable price.

HPC's vision is to be the premiere minority woman-owned company nationwide providing contracted employment solutions and exemplary service with solution driven results.

SERVICES

- Project/Program Management
- Staff and Management Trainings
- Support Staffing Services (Temp, Temp-to-Hire and/or Direct Placement)

CONTACT INFORMATION

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OFFICE LOCATIONS

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BUSINESS SERVICES CONTRACTING DIVISION

Leonora Vides
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Website

www.hpcemployment.org

Project/ Program Management

- Project management of workforce centered programs for federal, state, and local governments
- Outsourced employment services
- Community health employment education
- Case management, retention and follow up
- Outreach and recruitment
- Employment mentor/career transition services

Staff and Management Trainings

- Anger Management
- Stress Management
- Conflict Resolution/Management
- Work Place Ethics
- Effective Communication Skills
- Sexual Harassment
- Trainings can be customized to fit business needs/requirements
- Seminars/Workshops registered with the CA Bureau for Private Postsecondary/Vocational Education

Support Staffing Services

- Administrative/Clerical
- Light Industrial/Warehouse
- Information Technology
- Computerized Testing through SkillCheck Software
- Background and Drug Screening/Behavioral/Personality Testing
- Employee Quality Control Program
- Competitive Benefits/Incentive Programs

NAICS CODES

- 561110 – Primary – Office Administrative Services /Facilities Support Services
- 561310 – Employment Placement Agencies
- 561320 – Temporary Help Services
- 611430 – Professional and Management Development
- 561439 – Other Business Services (including copy shops)
- 561499 – All Other Business Support Services
- 624190 – Other Individuals and Family Services

PARTNERS

- City of Compton Worksource Center – Compton, CA
- Department of Family and Children Services – LA County/DCFS
- State of California Department of Corrections and Rehabilitation – LA County/CDCR
- Michigan Department of Labor and Economic Development – Detroit, MI
- NAI Personnel - Washington, DC
- Mitsubishi Warehouse - Carson, CA
- Moten Tate, Inc – Madison, WI
- NBC/Universal Studios – Los Angeles, CA
- U.S. Postal Services – Detroit, MI
- Department of Labor – Detroit, MI